# ANDHRA PRAGATHI GRAMEENA BANK HEAD OFFICE, OPP.OFFICERS CLUB, RAYACHOTY ROAD KADAPA - 516001

### HUMAN RESOURCES DEVELOPMENT & INDUSTRIAL RELATIONS DEPARTMENT

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Andhra Pragathi Grameena Bank invites applications from Indian citizens, for the post of Officer in Junior Management (Scale I) Cadre and Office Assistant (Multipurpose) from Indian citizens who have appeared at the Common Written Examination for RRBs conducted by IBPS in September 2012 and declared qualified.

<b>Payment of Application Fees</b>	10-01-2013 to 21-01-2013
<b>Opening date for Online Registration</b>	10-01-2013
<b>Last Date for Online Registration</b>	21-01-2013

## **DETAILS OF VACANCIES:**

S	r.					G I TOTAL		Out of Which			1
N	o.	Post	SC	ST	OBC	General	TOTAL	I	PWD		EXS
								(Out o	of Whi	ch)	
								VI	HI	OC	
1	1	Officer Scale-I	07	03	13	27	50	-	-	1	Nil
2	2	Office Assistant (Multipurpose)	05	02	09	21	37	-	-	1	5

**NOTE:** The number of vacancies as also the number of reserved vacancies are provisional and may vary according to the actual requirement of the Bank.

**Abbreviations stand for:** 

SC	Scheduled Caste	GEN	General Category	HI	Hearing Impaired
ST	Scheduled Tribe	PWD	Persons with Disability	oc	Orthopedically Challenged
ОВС	Other Backward Classes	VI	Visually Impaired	EXS	Ex-Serviceman

SCALE OF PAY: 1) For Officer Scale-I:₹ 14500-600/7-18700-700/2-20100-800/7-25700

2) For Office Assistants (M):  $\frac{7200-400}{3-8400-500}$  700/7-17200-1300/1-18500-800/1-19300

**EMOLUMENTS:** 1) Officer Scale-I: ₹ 25,621.00 approx.per month

2) Office Asst.(M): ₹ 12,326.00 approx.per month

**PROBATION PERIOD**: 1) Candidates selected for the post of Officer Scale-I will be put on probation for a period of 2 years which can be extended for a further period not exceeding 1 year.

2) Candidates selected for the post of Office Assistant (Multipurpose) will be put on probation for a period of 1 year which can be extended for a further period not exceeding 6 months.

**Note:** It is clarified that Persons with Disabilities will have to work in Branches/Offices which have posts identified by the Bank as suitable for them.

Candidates belonging to Reserved Category, including Persons with Disabilities, for which no reservation has been announced, are free to apply for vacancies announced for

Unreserved category provided they fulfill the eligibility criteria laid down for Unreserved category.

The number of vacancies in UR category and also the number of reserved vacancies are provisional and may vary according to actual requirements of the Bank.

**BOND AMOUNT:** Candidates selected for appointment to the cadre of Officer Scale-I have to execute a bond agreeing to pay to the Bank a sum of  $\[Tilde{7}\]$  1,50,000/-, in the event of their leaving the Bank's job within a period of two years from the date of their joining. Similarly, candidates selected for appointment to the cadre of Office Assistant (Multipurpose) have to execute a bond agreeing to pay to the Bank a sum of  $\[Tilde{7}\]$  1,00,000/-, in the event of their leaving the Bank's job within a period of 1 year from the date of their joining. This will be in addition to the provisions of Regulation 10 of Andhra Pragathi Grameena Bank (Officers and Employees') Service Regulations-2010.

## A) NATIONALITY/ CITIZENSHIP:

A candidate must be either i) a Citizen of India or ii) a subject of Nepal or iii) subject of Bhutan or iv) a Tibetan refugee who came over to India before 1<sup>st</sup> January, 1962 with the intention of permanently settling in India or v) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka, East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (ii), (iii), (iv) & (v) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. A candidate in whose case a certificate of eligibility is necessary may be admitted to the Group Discussion/Interview conducted by the Bank but on final selection the offer of appointment may be given only after the Government of India has issued the necessary eligibility certificate to him/her.

## B) AGE (As on 1.6.2012)

For Officer Scale- I Above 18 years - Below 28 years For Office Assistant Between 18 years and 28 years

The maximum age limit specified is applicable to General Category candidates. Relaxation in upper age limit is as under:

Sr.	Category	Age relaxation
No.		
1	Scheduled Caste/Scheduled Tribe	5 years
2	Other Backward Classes	3 years
3	Persons With Disability	10 years
4 a.	Ex-Servicemen/ Disabled Ex-Servicemen	(for the post of Office Assistants)
		actual period of service rendered in the
		defence forces + 3 years (8 years for
		Disabled Ex-Servicemen belonging to
		SC/ST) subject to a maximum age limit
		of 50 years
4 b.	In the case of Ex- servicemen commissioned	(for the post of Officers)
	officers, including ECOs/ SSCOs, who have	
	rendered at least 5 years military service and	
	have been released on completion of	5 years
	assignment (including those whose	
	assignment is due to be completed within the	
	next one year from the last date for receipt of	
	application) other than by way of dismissal	

	or discharge on account of misconduct or inefficiency or on account of physical disability attributable to military service or on invalidment, subject to ceiling as per Government guidelines		
5	Widows, Divorced women and women	(only for the post of Office	
	legally separated from their husbands who	Assistants)	
	have not remarried	9 years	
6	Persons ordinarily domiciled in the Kashmir	5 years	
	Division of the State of Jammu & Kashmir		
	during the period 1-1-80 to 31-12-89		
7	Persons affected by 1984 riots	5 years	

## NOTE:

- (i) The relaxation in upper age limit is cumulative as per Govt. of India guidelines.
- (ii) In case of a candidate who is eligible for relaxation under more than one of the above categories the age relaxation will be available on a cumulative basis with any one of the remaining categories for which age relaxation is permitted as mentioned above.
- (iii) Candidates seeking age relaxation will be required to submit copies of necessary certificate(s) at the time of Interview.
- (iv) Ex-Servicemen candidates who have already secured employment under the Central Government in Group 'C' & 'D' will be permitted the benefit of age relaxation as prescribed for Ex-Servicemen for securing another employment in a higher grade or cadre in Group 'C'/ 'D' under the Central Government. However, such candidates will not be eligible for the benefit of reservation for Ex-Servicemen in Central Government jobs.
- (v) An Ex-Servicemen who has once joined a Government job on civil side after availing of the benefits given to him as an Ex-Servicemen for his reemployment, his Ex-Servicemen status for the purpose of the reemployment in Government ceases.

## C. ELIGIBILITY CRITERIA:

I. EDUCATIONAL QUALIFICATIONS & EXPERIENCE (as on 01-06-2012)

<u>Post</u>	Minimum Qualification	<u>Experience</u>
Office Assistant (Multipurpose)	(i) Bachelor Degree or its equivalent of a recognized University in any discipline;	
	<ul><li>(ii) Proficiency in local language*(Please see the note below)</li><li>(iii)Desirable: Knowledge of Computer skills</li></ul>	
Officer Scale-I	(i) Bachelor Degree of a recognized University in any Discipline or its equivalent. Preference will be given to the candidates having degree in Agriculture, Horticulture, Forestry, Animal Husbandry, Veterinary Science, Agricultural Engineering, Pisciculture, Agricultural Marketing and Cooperation, Information Technology, Management Law, Economics and Accountancy (ii) Proficiency in local language*(Please see the note below) (iii) Computer knowledge or awareness will be an added qualification	

#### Note:

- I. All educational qualifications should be from a recognised university/ Board
  - 2. The result of the qualifying examination, i.e. Graduation or equivalent to graduation, as the case may be, should have been announced by the University on or before **01.06.2012**.
  - 3. Candidates should have obtained the specified Total Weighted Standard Score as well as score in each test in the RRBs- Common Written Examination conducted in September 2012. Candidates should be able to produce the Score card in support of the scores mentioned in the online application form, if called for Interview.
- II. \*For Officer Scale-I and Office Assistant (Multipurpose) Language Proficiency Candidates are required to possess proficiency in the Official Language of Andhra Pradesh State in which Andhra Pragathi Grameena Bank is located and must have passed "local language" i.e. "TELUGU" as one of the subjects at Matriculation/Xth Standard.

# **Pre-Requisite qualifications:**

Candidates who have been declared qualified in the RRBs-Common Written Examination conducted by IBPS in September 2012, should have obtained the following scores as given below

**For Office Assistant** 

Name of the Test	Qualifying Standard Score		
	SC/ ST/ SC-PWD/ ST-	OBC/ GEN/ OBC-	
	PWD/ SC-EXS/ ST-	PWD/ GEN-PWD/	
	EXS	OBC-EXS/ GEN-EXS	
Reasoning	17 & above	19 & above	
Numerical Ability	17 & above	19 & above	
General Awareness	17 & above	19 & above	
English Language or Hindi Language	17 & above	19 & above	
Computer Knowledge	17 & above	19 & above	
Cutoffs on Total Weighted Standard Score	89 & above	95 & above	

For Officer Scale-I

Name of the Test	Qualifying Standard Score		
	SC/ ST/ SC-PWD/ ST- PWD	OBC/ GEN/ OBC-PWD/ GEN-PWD	
Reasoning	17 & above	19 & above	
Quantitative Aptitude	17 & above	19 & above	
General Awareness	17 & above	19 & above	
English Language or Hindi Language	17 & above	19 & above	
Computer Knowledge	17 & above	19 & above	
Cutoffs on Total Weighted	97 & above	103 & above	
Standard Score			

# D. APPLICATION FEE (INCLUDING POSTAGE/ INTIMATION CHARGES) (NON-REFUNDABLE):

# Officer (Scale I)

- ₹ 40/- for SC/ST/PWD candidates.
- ₹ 150/- for all others

## **Office Assistant (Multipurpose)**

- ₹ 40/- for SC/ST/PWD/EXSM candidates.
- ₹ 150/- for all others

The fee for SC/ST/Ex-Servicemen/PWD is towards postage/ intimation charges only and for others the fee includes postal charges of  $\stackrel{>}{\sim} 40$ /-

Requisite Application Fee may be paid through ON-LINE at any of the **Branches of ANDHRA PRAGATHI GRAMEENA BANK**, by means of a Payment challan available in the **Bank's website** (<a href="https://www.apgbank.com">www.apgbank.com</a>) or by NEFT from any other Bank to the account of Andhra Pragathi Grameena Bank.

## NOTE:

- (i) The payment towards application fee through CBS/NEFT can be made between 10-01-2013 and 21-01-2013.
- (ii) Application once made will not be allowed to be withdrawn and fee once paid will NOT be refunded under any circumstances nor can it be held in reserve for any other future selection process.

#### E. PROCEDURE FOR PAYMENT OF APPLICATION FEE/POSTAL CHARGE

## 1) In case of payment through Branches of Andhra Pragathi Grameena Bank:

- a) There is a Fee Payment Challan available in Bank's website www.apgbank.com.
- b) Candidates should download printout of the Challan Form from the website.
- c) After filling up the required information on the Challan Form and after striking off the information not applicable, they should make payment of the requisite fee/charge as applicable to them in any branch of Andhra Pragathi Grameena Bank for the credit of CBS Account No.1) 91011359379 (candidates applying for Officer Scale-I post) or 2) 91011358944 (candidates applying for Office Assistant (Multipurpose) post).
- d) The CBS fee payment challan contains two parts. The first part will be retained by the Branch. The candidate's copy of the fee payment challan must be retained with the candidate after ensuring that necessary details such as Transaction ID, Branch Code etc. are filled in by the bank official, and shall be submitted the same at the time of Interview.

## 2) In case of payment through NEFT from other Bank Branch:

a) In case of payment through NEFT from any Bank Branch, the candidate has to fill the NEFT Voucher/Challan of that Bank with beneficiary details as follows:

Name of the Account: 1) APGB CWE RRB OFFICERS – TEST FUNDS

OR

2) APGB CWE RRB OFFICE ASSISTANTS – TEST FUNDS

Beneficiary Account Number : 1) 91011359379 (for Officers post)

OR

2) 91011358944 (for Office Asst.post)

Beneficiary Bank : Andhra Pragathi Grameena Bank, Head Office,

Kadapa, A.P.

IFS Code : APGB0000001

- a) Candidates should keep the 'Candidate's Copy' of the Challan with receipt of fees duly acknowledged thereon with them for producing the same at the time of interview along with the latest passport size photograph pasted on the Challan and signed across by the Candidate. Candidates claiming fee concession should also enclose photocopy of the relevant category certificate along with the Challan at the time of interview.
- b) After making payment through NEFT collect NEFT payment receipt from the Bank where the payment was made. The candidate shall ensure that receipt is properly signed and the details of NEFT UTR No, IFSC Code of the sending Bank branch, city name, deposit date, deposit amount etc are noted in the challan by the Branch authorities. The NEFT payment receipt must be retained with the candidate and shall be produced at the time of interview.

# F. THE COMPETENT AUTHORITY FOR ISSUE OF CERTIFICATE TO SC/ST/OBC/PWD CANDIDATES IS AS UNDER:

## (a) For SC/ST/OBC:

Magistrate/Additional Magistrate/Collector/Deputy District Dist Additional Dy. Commissioner/Dy.Collector/First Class Stipendary Magistrate/Sub-Magistrate/Extra Division Magistrate/ Magistrate/Executive Taluka Assistant Chief Presidency Magistrate/Additional Presidency Commissioner/ Chief Magistrate/Presidency Magistrate/ Revenue Officer not below the rank of Tahsildar/Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides.

## (b) For Persons with Disabilities:

Authorised Certifying Authority will be Medical Board at the District level. The Medical Board consists of Chief Medical Officer, Sub-Divisional Medical Officer in the District and a member who is a specialist in Orthopaedics, ENT or Ophthalmology, as the case may be,

## G. SELECTION PROCEDURE:

- <u>For Officer Scale-I</u>:- Selection will be made on the basis of performance in RRBs- Common Written Examination (CWE) conducted by IBPS in September 2012 and Personal Interview. Merit list of the candidates for final selection based on Total Weighted Standard Scores (TWSS) obtained by them in CWE of IBPS and marks obtained in Personal Interview will be prepared in descending order under each SC/ST/OBC/UR category.
- For Office Assistant (Multipurpose):- Selection will be made on the basis of performance in RRBs- Common Written Examination (CWE) conducted by IBPS in September 2012 and Personal Interview. Merit list of the candidates for final selection based on Total Weighted Standard Scores (TWSS) obtained by them in CWE of IBPS and marks obtained in Personal Interview will be prepared in descending order under each SC/ST/OBC/UR category.
- **H.. PERSONAL INTERVIEW:** Depending on the number of vacancies, Bank will call from among who have applied to bank, the number, equivalent to three times the number of vacancies short-listed based on their **Total Weighted Standard Scores** (**TWSS**). Remaining applicants, if any will not receive an interview call from the Bank.

The total marks for Interview will be 30. The minimum qualifying marks for appearing to the Interview will be 40% (35% for SC/ST) of the marks prescribed for written test. The maximum marks of 200 in written test will be reduced to 70. If the number of candidates applied for interview exceeds the ratio of 1:3, the list of candidates eligible for interview

will be prepared in descending order of merit under each SC/ST/OBC/UR category upto the ratio of 1:3 and only short listed candidates will be called for the Interview.

### I. INTERVIEW CENTRES:

The Interview will be held at the following centre and the address of the venue will be advised in the call letters. The address of the venue will also be displayed in the Bank's website one week before the dates for commencement of Interviews.

Interview Center:- KADAPA.

**Note:** Bank reserves the right to cancel the centre and/or add some other centre/s, depending upon the response, administrative convenience, etc.

## J. GENERAL INSTRUCTIONS

(a) Before applying for any of the mentioned post, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement. Decision of the Bank in all matters regarding eligibility of the candidate, the stages at which scrutiny of such eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained by the bank on this behalf.

Mere admission to the Written Test and/ or passing the test and being invited by the Bank for the Interview shall not imply that the Bank has been satisfied beyond doubt about the candidate's eligibility. Candidates who do not satisfy the eligibility criteria and who do not produce the photocopies as well as the originals of all the documents required to be submitted and as advised in this notification as well as in the Interview call letter, for any reason, whatsoever, shall not be permitted to participate in the Interview, even though they may have obtained the desired level of score in the Written examination and have been called for interview.

In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/are detected even after appointment, his/her services are liable to be terminated.

- (b) Candidates belonging to OBCs but coming in the "CREAMY LAYER" are not entitled to the benefits of OBC reservation. They should indicate their category as "UR" or "UR Persons with Disabilities' as applicable. OBC Certificates in the format as prescribed by the Govt. of India and issued by the Competent Authority inter alia, specifically stating that the candidate does not belong to the Socially Advanced Sections excluded from the benefits of reservations for OBCs in Civil Posts and Services under Govt. of India i.e. carrying 'CREAMY LAYER' clause based on the income issued recently (i.e., issued on or after 1.6.2011 should be submitted at the time of Interview.
- (c) Persons with Disabilities claiming the benefit of reservations/age relaxation should possess Medical Certificate as specified in the Disabilities Act of 1995 in support of their disability.
- (d) Candidates serving in Government/Public Sector Undertakings (including banks) should send their application through proper channel and produce a "No Objection Certificate" from their employer at the time of Interview, in the absence of which their candidature may not be considered.

- (e) The candidates will have to appear for interview at their own expense. However, unemployed eligible SC/ST outstation candidates attending the Interview for the post of Office Assistant (Multipurpose) will be reimbursed to and fro second class ordinary train/bus fare by the shortest route on production of evidence of travel provided that the distance travelled by rail each way exceeds 80 kilometers or the distance covered by road is more than 32 kilometers each way. The Bank will not be responsible for any injury/ losses, etc of any nature during their travel time.
- (f) Only candidate willing to serve anywhere in the area of operation of the Bank should apply.
- (g) Any request for change of address will not be entertained.
- (h) Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated at Kadapa.
- (i) In case any dispute arises on account of interpretation of version other than English, English version will prevail.
- (j) No candidate is permitted to use calculator, telephones of any kind, pagers or any such other instruments during the selection process.
- (k) The Bank may at its discretion hold a second stage/ conduct Supplementary process wherever necessary in respect of a centre/venue/specific post of a candidate(s).
- (l) Appointment of selected candidates is subject to his/her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the Service & Conduct Rules of the Bank.
- (m) All Candidates must submit the photo copies of the prescribed certificates in support of their educational qualification, experience, date of birth, caste, etc. The candidates belonging to SC/ST/OBC/Persons with Disabilities Category are required to submit an attested copy of their caste certificate/certificate of handicap issued by the competent authority, in addition to other certificates as specified above. Candidates will also have to produce original caste certificate/relevant certificates at the time of Interview, failing which his/her candidature will be cancelled.
- (n) A recent, recognizable passport size photograph should be firmly pasted on the computer generated application form and should be signed across by the candidate. Three copies of the same photograph should be retained for use at the time of interview. Candidates are advised not to change their appearance till the recruitment process is complete. Failure to produce the same photograph at the time of the interview may lead to disqualification.

## **Action against candidates found guilty of misconduct:**

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated or should not suppress any material information while filling up the application form.

At the time of interview, if a candidate is (or has been) found guilty of

(i) using unfair means during the selection process

or

(ii) impersonating or procuring impersonation by any person

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(iii) misbehaving in the interview venue or taking away any documents from the venue

- (iv) resorting to any irregular or improper means in connection with his/her candidature by selection **or**
- (v) obtaining support for his/her candidature by any means.

Such a candidate, in addition to rendering himself/herself liable to criminal prosecution, shall be liable to be debarred, either permanently or for a specified period, from any recruitment conducted by Bank.

## K. HOW TO APPLY

- (i) Candidates are required to apply online through Bank's website <a href="www.apgbank.com">www.apgbank.com</a> from 10-01-2013 to 21-01-2013. No other means/ mode of application will be accepted.
- (ii) Candidates should ensure that their personal email ID (as specified in the online application form while applying for RRBs- Common Written Examination CWE conducted in September 2012) is kept active during the currency of a recruitment project. Bank may send call letters for Interview etc. to the registered e-mail ID.
- (iii) Applicants are first required to go to the Bank's website <a href="www.apgbank.com">www.apgbank.com</a> and click on the link "Recruitment".
- (iv) Thereafter, open the detailed Recruitment Notification.
- (v) After going through the notification ascertain the amount of application fee to be paid.

  After ascertaining fee/postage amount to be paid, follow the instructions under PROCEDURE FOR PAYMENT OF APPLICATION FEE/POSTAL CHARGE
- (vi) Candidates are now ready to Apply Online by re-visiting the Recruitment Link on the Bank's website <a href="www.apgbank.com">www.apgbank.com</a> (Recruitment Apply Online). All the fields in the online Application format should be filled up carefully.
- (vii) Carefully fill in the details such as fee payment details from the CBS Challan/NEFT receipt, scores obtained in stipulated CWE etc. in the Online Application Form at the appropriate places.
- (viii) Original fee payment Challan/receipt will have to be submitted with the Call Letter at the time of Interview. Without original challan the candidate will not be allowed to appear in the Interview. Candidates are also advised to keep a photocopy of the fee payment challan with them for their records.
- (ix) The name of the candidate or his/her father/husband etc. should be spelt correctly in the application as it appears in the certificates/marksheets. Any change / alteration found may lead to disqualification of the candidature.
- (x) CANDIDATES SHOULD NOT SUBMIT A PRINTOUT OF THE APPLICATION / FEE PAYMENT RECEIPT TO THE BANK AT THIS STAGE SINCE THE SAME IS TO BE SUBMITTED ON THE DATE OF INTERVIEW.
- (xi) Please note that the above procedure is the only valid procedure for applying. No other mode of application or incomplete steps would be accepted and such applications would be rejected.
- (xii) The Application printout along with the fee payment receipt and required copies of documents should be kept ready for submission if shortlisted for Interview.

The applicant should sign and affix his/her photograph on such printout of application and keep the same ready for submission <u>if selected for Interview</u> along with copies of required documents mentioned below:

- 1. Original fee payment receipt.
- 2. Printout of online application submitted.
- 3. Printout of IBPS Scores for the stipulated examination.
- 4. 10<sup>th</sup> standard examination Mark sheet in support of **local language.**
- 5. Attested copy of School leaving certificate or any other document as proof of age acceptable to the Bank. (Original to be produced for verification)

- 6. Attested copies of Mark sheets / certificates in support of Educational Qualification, including Matriculation/Xth Standard certificate (Original to be produced for verification)
- 7. Attested copy of certificate of Computer Course, as applicable (Original to be produced for verification)
- 8. In case of SC/ST/PWD candidates, certified copy of SC/ST/PWD Certificate issued by Competent Authority to be produced. In case of SC/ST the certificate shall be produced ONLY in the format prescribed by GOVERNMENT OF INDIA. (Format is available in Bank's website www.apgbank.com)
- 9. In case of OBC candidates, the OBC Certificate in original issued by Competent Authority to be produced. The certificate shall be produced ONLY in the format prescribed by Government of India. OBC CERTIFICATE ISSUED AS PER THE STATE GOVERNMENT FORMAT WILL NOT BE ACCEPTED. Further, the certificate should have been issued on or after 01.06.2011. (Format is available in Bank's website www.apgbank.com)
- 10. In case of Ex-Serviceman, the Discharge Certificate, Retirement/Pension order and documentary proof of rank. In the case of serving Defence personnel, a certificate from the Employer indicating the rank, date of joining, number of years of service, etc., shall be produced. Such candidates should also submit a certificate from the Competent Authority to the effect that they would be released/retired to join the Bank, if selected, on the scheduled date.
- 11. Photo identity proof (Original to be produced for verification)
- 12. Any other relevant document (Original to be produced for verification)

If selected for interview, candidates serving in Government / Public Sector Undertakings (including Banks & Financial Institutions) will be required to submit their applications accompanied by a "No Objection Certificate" from their employer, in the absence of which their candidature will not be considered.

It is for the candidate to ensure that he / she has met with the eligibility criteria and complied with the requirements and adhered to the instructions contained in this advertisement as well as in the application form. Candidates are, therefore, urged to carefully read the advertisement and complete the application form and submit the same as per instructions given in this regard.

## L. CALL LETTERS FOR THE INTERVIEW

All eligible candidates will be issued call letters at the correspondence address given by the candidates in their application form, which will be sent by post/ courier. If any candidate has not received the call letters in time on account of postal or courier delay in delivery, the Bank is not responsible for such delay.

Candidate has to affix his/her photograph on the call letter. Candidate has to bring this call letter along with original fee payment receipt, on-line application printout along with requisite enclosures and **original certificates** while attending the Interview **without which they will not be allowed to take up the Interview.** 

Date:08.01.2013ChairmanPlace:KADAPAAndhra Pragathi Grameena Bank